

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sara L. Hensley

**SUBJECT: UNDUPLICATED NDC
PARTICIPANTS**

DATE: 05-26-05

Approved

/s/

Date

05/26/05

The purpose of this Manager's Budget Addendum is to respond to the Mayor's request for information on the number of unduplicated clients served by the Neighborhood Development Center (NDC)

NDC Services

The mission of the Neighborhood Development Center (NDC) is to provide residents access to information, technology and opportunities for civic engagement.

For the period July 1, 2004 through May 13, 2005, the following services were provided:

- The number of participants served by the Community Leadership Academy (CLA) to date is 462, providing a total of 2,285 hours of training service.
- Community room usage by partner organizations (i.e. neighborhood groups and community based organizations) at Mexican Heritage Plaza and NDC Conference Rooms totaled 382 unduplicated participants, with a total of 2,500 hours of usage.
- NDC connected 3,325 unduplicated service units (via emails, NDC newsletters, postal mailings, and personal contacts) regarding pertinent information such as Council Committee meetings, City events, City services, outside resources, and neighborhood success stories. There were a total of 15,037 contacts made.
- San José Volunteer and San José Beautiful utilized 4,789 volunteers who participated in volunteer activities such as daffodil planting, grant review, and Earth Day. There are approximately 20,000 active volunteers citywide.
- NDC provided information and referral to 3,914 unduplicated people.
- 29 unduplicated neighborhood groups requested technical assistance resulting in over 120 hours of service.

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Subject: Unduplicated NDC Participants

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Summary of unduplicated services:

462 unduplicated individuals participated in the Community Leadership Academy.

382 unduplicated participants in community room usage.

3,325 unduplicated service units connected to pertinent information.

4,789 volunteers participated in volunteer activities.

3,914 unduplicated people received information and referral.

29 Unduplicated neighborhood groups requested technical assistance.

Total: 12,901 unduplicated units of service.

/s/

SARA L. HENSLEY

Director of Parks, Recreation and
Neighborhood Services